



**E&J Estates**  
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**SCHEDULE OF CHARGES from**  
**01 April 2024**

**Assignment**

Licence to Assign	£320.00 + VAT	£384.00
Notice of Assignment/ Mortgage (reasonable fee)	£120.00 + VAT per Notice	£144.00
Certificate of Compliance	£130.00 + VAT	£156.00

**Deed of Covenant**

Where Landlord & Tenant Sign	£330.00 + VAT	£396.00
Where only Tenant Signs	£210.00 + VAT	£252.00
Self Managed	£260.00 + VAT	£312.00

**Leasehold Enquiries**

Ground Rent Information and Receipt (Including Expedite Fee)	£80.00 + VAT	£96.00
Ground Rent & Ins Information & Receipt (Including Expedite Fee)	£185.00 + VAT	£222.00
Standard Enquiry Pack (Including Expedite Fee)	£115.00 + VAT	£138.00
Additional Enquiries	£220.00 + VAT	£264.00
Updating via Land registry	£180.00 + VAT	£216.00
Updated Pack Fee	£290.00 + VAT	£348.00
	£50.00 From + VAT	£60.00
	£175.00 + VAT	£210.00
	£90.00 + VAT	£108.00

**Subletting**

Initial Licence to Sublet	£70.00 + VAT	£84.00
Renewal Licence to Sublet	£60.00 + VAT	£72.00
Sublet Notice	£110.00 + VAT	£132.00

**Legal**

Deeds of Variation	£1,350.00 + VAT	£1,620.00
Lease Extensions legals	£1,500.00 + VAT	£1,800.00
Property sales legals	£1,615.00 + VAT	£1,938.00
Permissions	£595.00 - £1,200.00 + VAT	£714.00 - £1,440.00
Desktop Valuations	£230.00 + VAT	£276.00
Statutory Valuations	£495.00 - £960.00 + VAT	£594.00 - £1,152.00
Copy of Lease or part thereof	£130.00 + VAT	£156.00

**Credit Control**

Polite reminder	Free Free	Free
Second Reminder	£49.00 + VAT	£58.80
Solicitor Referral	£105.00 + VAT	£126.00
Breach of Lease Fee	£120.00 + VAT	£144.00
Consent to Forfeit Fee	£155.00 + VAT	£186.00

**Accounts**

Solicitor Unpaid Cheque Fee	£15.00 + VAT	£18.00
General Unpaid Cheque Fee	£35.00 + VAT	£42.00

Note:

Any "expedite" requests (other than those already noted) will incur an additional fee of not less than £105.00 + VAT